BILLING DISPUTE FORM

Inquiries or complaints on a specific water bill MUST be made prior to the due date. Bills in dispute are still subject to penalty and/or disconnection for non-payment. If the review of the dispute results in an adjustment to the bill, the adjustment will appear as a credit on the account. Please review the billing dispute Rules and Regulations on website before submitting this form.

NOTE: Failure to receive a bill that was mailed to the current mailing address on file for the account does not waive obligation to pay when due.

NOTE: A property owners’ responsibility for the unpaid utility bill of a tenant cannot be the sole basis for a billing dispute.

**Your dispute must include specific information about why the billing is incorrect and what adjustments you are requesting. Forms without specific adjustment requests cannot be processed.**

Date Form Completed: 

Service Address: 

Due Date and Amount of Bill in Dispute: 

Name:  Email: 

Phone #: 

Why do you feel the bill is incorrect? (Be specific – attach additional pages if necessary)







What specific adjustments to the bill are you requesting? 





Please send completed form to [brooklynutility2020@gmail.com](mailto:brooklynutility2020@gmail.com) or mail/deliver to: Brooklyn Utility Association, P.O. Box 69, Brooklyn MS 39425